How to Access Your Purchased Information



You can access previously purchased information via the History tab. The History feature will display "All Searches" performed by the entire user base, "My Searches" for the individual user, and any "Documents" retrieved by the user.

History Control Panel:

Search History	My	Account	System Status: All systems are online		
History: 🕔					
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My Documents	٢	02/09/2012 15:50:18	Washington State Superior Court	Jones, Ben a	۹ (
	٢	02/09/2012 15:38:22	Washington State Superior Court	09-9-07341-3	۵ 🕲
	٢	02/09/2012 15:37:35	Washington State Superior Court	09-9-07341-3	· ·
	٢	02/09/2012 15:36:57	Washington State Superior Court	09-9-07341-3	6 ھ
		02/09/2012	Washington State Superior		0 -0
	•	15:36:41	Court	starbucks	۲ 😥

All Searches / My Searches:

To see the results of a previously executed search, click on the radio button "View Previous Results" under Controls for the search you want to see. Previously retrieved results will be obtained without incurring additional costs. Please note, any new information posted to the case, will not be obtained.

If you would like to rerun the search or change parameters, please click on the Run Query Icon under Controls for the respective search. You will then be directed back to the search page with your search parameters previously entered. You can enter any new parameters at this time if necessary. Charges to rerun this search will be incurred.

Documents:

To obtain a previously downloaded document, select My Documents on the left side of the History page. You can retrieve any previously downloaded documents and not pay for them again. If you want to share these documents with others, you will have to save and email them.





Once you retrieve these results, you can print, email, save to PDF or save to excel by clicking on the respective icon located on the top left of the search results page.

